

Minutes of the OCDA Winter Board Meeting

January 12, 2008

10 a.m.

Roush Hall, Room 331

Otterbein College

Note: BOLD RED print denotes action items.

I. Preliminary Reports

- Call to Order (Gayle Walker), 10:03 A.M.
(Gayle left due to illness – Mark Munson to preside)

Attending: Walker, Ayling, Munson, Vandock, Call, Richardson, Gillis, Groom, White, Blubaugh, Potts, B, Zurkey, Gabrielson, Raber, Lenzmeier, Jones, Bradley, Tovey, Unger, Mathias, Sneed, Ward, Rosen, Wolfe, Davis, Blackley, Phillips, Borden,

Unable to attend: Paulson, S. Potts, Gil, Gallagher

- Introductions (Gayle Walker)
- Minutes (Andy Call)

Motion: To approve minutes

Made by: Ward

Seconded by: Richardson

Action taken: Passed unanimously

- Treasurers Report (Kent Vandock)
 - Interest income is up
 - Membership is stabilizing after two down years
 - saved over \$1000 on OMEA reading session music
 - taxes significant cost last year – thanks, IRS
 - Pie graph indicating spending – travel is actually down
 - audit paperwork is in
 - ACDA policy has shifted regarding clinicians – expenses over \$600 will still be run through Kent, not national

Motion: To approve treasurer's report

Made by: Sneed

Seconded by: Richardson

Action taken: Passed unanimously

- Newsletter Report (Ron Blackley)
 - some significant delays for last issue, but the issue was strong when material was finally available
 - please provide feedback if you have some to Ron
 - **deadline for next newsletter is 1/15**
 - Cost to send first class would be \$774 vs. approx. \$325
 - Randy Wolfe suggested using USPS online option – substantial savings if information is uploaded to their site before generating mailing (.36 vs. .41 for first class)
 - discussion regarding electronic option rather than printing and mailing hard copies – no strong consensus to change what we're doing now; Ron will send PDF to board members this time for reference

- Webmaster Report (Luke Rosen)
 - updating this week, so now is a good time for submissions
 - please send pictures to Luke if you have not done so already
 - working on establishing a comprehensive database of contacts for choirs by R&S area; **please send website links to Luke for your choir and other choirs that you know**

- R&S Chairs
 - Sneed – women's chorus festival coming up Jan. 21; planning is going well
 - Phillips – organizing two upcoming performances for smaller church choirs and community choirs
 - Jones – collegiate choral festival is March 1
 - Wolfe – boychoirs (not OCDA event) holding an event in Van Wert on May 3

II. Old Business

- OMEA/OCDA Reading Sessions (Ben Ayling)
 - OCDA has a seat on the planning for OMEA conference now – Walker serving now
 - Elem. is Thursday 2:30 to 3:30
 - HS/Coll. is Friday 1:30 to 2:30
 - MS Saturday 9:45 to 10:45
 - all three are in CC 230-231
 - noted that packets should be given to people who don't stay only if there are enough packets for those in the room; place packets on opposite side of room from entry doors

- 2008 Summer Conference Update (Brian Potts)
 - planning is underway
 - hotels have been booked; on-campus housing coordinated
 - double-checking registration form today

- mailing going out in the next couple of weeks
- we will continue to ask for region on registration form
- discussion regarding raising the fee this year – we came out \$1500 in the black last year; consensus was that we don't need an increase right now
- Summer Conference Clinic Session Committee (Mark Munson)
 - headliners are decided, but there will not be a research session this year; open to ideas from board – this will be discussed soon by the committee
- Possible OCDA Mission Update (Gayle Walker)
 - tabled until Gayle is present
- OCDA collaboration with OMEA Conferences (Eric Richardson)
 - this is being discussed; several ideas presented
 - copy of the agreement between OCDA and OMEA was distributed and discussed – opinion was not overwhelmingly favorable
 - difficult to try to get headliner clinicians without guarantee that they will be accepted by OMEA
- Repertoire Notebooks Reminder for Summer Conference (Ben Ayling)
 - reminder that R&S chairs have up to \$50 to fill their notebooks; please have them ready by the summer conference
 - notebooks will be stored at Otterbein after the conference
- R&S Sessions at summer conference (Ben Ayling)
 - four to five titles are due to Ben by April 1
- Questions from Robyn Lana regarding children's honor choir (Bob Ward)
 - Can we offer the same level of scholarships as last year?
 - Yes, up to \$3,000 total
 - Are we 501(c)3 yet?
 - Yes, as of July 31, 2007
 - Otterbein College has some new requirements that will govern the honor choir and housing
 - A rider can be purchased; do we need to have separate riders, or will one for the conference suffice?
 - **Brian Potts will forward information he has regarding riders and cost to Robyn in consultation with Gayle**

Motion: To pay two Otterbein College students \$150 each for their help with the honor choir

Made by: Ward

Seconded by: Gillis

Action taken: Passed unanimously

III. New Business

- Elections (Mark Munson)
 - Northwest Region Chair
 - Grant Cook, Robert Duris, Candace Haack
 - East Central Region Chair
 - Dan Monek and Paul Jackson

Motion: To approve the names presented by the committee
Made by: committee
Seconded by: Unger
Action taken: Passed unanimously

- 2008 Summer Conference Roundtables (Andy Call)
 - Now is the time to consider your roundtable and how it will work
 - Coll/Univ., HS/Jazz/Show, JH/MS, community, music in worship, elementary/children's/boys
- Election of OCDA Distinguished Service Award (Mark Munson)
 - One nomination received

Motion: To approve the nomination for the Distinguished Award
Made by: committee
Action taken: Passed unanimously

- Suggested choirs for Summer Conference (Gayle Walker/Mark Munson)
 - Cleveland Orchestra Youth Chorus
 - Magpie Consort
 - Oak Harbor High School
 - Lancaster Chorale
 - Masterworks Chorale of Toledo
 - Avon Lake Learwood Middle School
- Proposal for funding assistance (Sheena Phillips)
 - request for two events: Faure Requiem (2/24) and Missa Luba (6/6)

Motion: To provide \$400 for Feb 24 performance of Faure Requiem as requested by Sheena Phillips in written proposal
Made by: Gillis
Seconded by: Gabrielson
Action taken: Passed unanimously

Motion: To provide \$400 for performance of Missa Luba in June 6 concert as requested by Sheena Phillips in written proposal (attached – note reduction in total from request)
Made by: Ayling
Seconded by: Ward
Action taken: Passed unanimously

- Exhibits at conference (Tina Groom)
 - concerns from exhibitors for increase fee for 2008; they would like to see more time set aside for visiting exhibits
 - Ayling suggested moving hospitality refreshments table in the exhibits room to encourage foot traffic
 - Ward suggested carving out time during the conference for the sole purpose of visiting exhibits
 - Blubaugh suggested announcing where to visit exhibits at end of each session of the conference, and to invite exhibitors to business lunch on Tuesday
- Fall workshop at Oberlin College (Nancy Davis)
 - clinicians will be Anton Armstrong and John Ferguson
 - Nancy will bring proposal to Gayle Walker
- WCLV Church Choral Competition (Bill Zurkey)
 - audition recordings are due March 1. Visit WCLV's website (Cleveland) for more information

IV. Adjournment

Motion: To adjourn
Made by: Blackley
Seconded by: Ward
Action taken: Passed unanimously @ 12:02 p.m.

FYI: Upcoming ACDA/OCDA/OMEA Dates

2008

OMEA Professional Conference
 February 7-9, Cincinnati

ACDA Central Division Conference
 February 20 – 23, Grand Rapids, MI

OCDA Summer Board Meeting
 Monday, June 23, 10:00 am

OCDA Summer Conference
 June 23-25, Otterbein College

OCDA Fall Board Meeting
 Saturday, Sept. 13, 10:00 am

2009

OMEA Professional Conference
January 15-17, Columbus

ACDA National Conference
March 4-7, 2009, Oklahoma City

OCDA Summer Conference
June 22-24, Otterbein College

2010

OCDA Summer Conference
June 21-23, Otterbein College

2008 OCDA Children's Honor Choir
Board of Directors Update
January 12, 2008

Sharon Smith, guest clinician – repertoire in (unison to 3 part)
Ethan Sperry, commissioned composer

Satellite Information

NW	TBA, most likely Duane's school	Duane Beck, site coordinator and conductor
SW	Univ of Cincinnati	Robyn Lana, site coordinator and conductor
SE	Ohio Univ	Melanie Horne, site coordinator and conductor
NE	Baldwin Wallace	Tracy Gabrielson, site coordinator Ann Usher, conductor
Central	Slate Hill El.	Emily Gil, site coordinator Emily Gil and Bob Ward, conductors

Time commitment for singers is the same as 2007:

Will arrive Monday after dinner for check-in with team members and rehearsal. Cost of event \$155.00 pending non-profit status (see "issues" below). Adjusted \$5, only enough to cover increased expenses at Otterbein.

Guest children's choir to open concert: Columbus Children's Choir

ISSUES FOR BOARD CONSIDERATION:

• **Request for two Otterbein students to serve as assistants (same as 2007):**

Duties:	Monday, 3:00-9:00	Help with registration, set up of chairs, etc
	Monday night	Stay in dorm, one in each dorm, to serve as liaison between chaperones and Robyn who is hosting guest conductor a few doors away. No responsibilities other than to direct parents around campus, answer logistical questions, and connect those in the dorms with the emergency forms in Robyn's care.
	Tuesday, 8:30-11:00	Assist with rehearsal if needed. Be available to run errands as needed. Should be able to be free by mid-morning.
	Tuesday night	Stay in dorm again.

Stipend: \$150/student, meals paid for with honor choir (Tues AM – Wed noon) and two nights in private dorm room paid.

- **Request to offer same process and amount for financial aid/scholarship as 2007.**
- **Do we have non-profit status? If not, when is it expected?** "Otterbein business office has recently raised the issue of the possible need for summer camps to pay state sales tax of 6.75%. This would not impact not-for-profit groups. [Summer activities] will contact [Robyn] as soon as they receive a final decision on whether we are accountable for state sales tax.
- **As required by Otterbein, will we have the following?** "All groups, including day camps, are required to have insurance designating Otterbein College as "additional names insured," with a minimum limit of million dollars per occurrence and two million aggregate. Insurance may be purchased as a rider to the Otterbein policy. Please contact me if you are interested in learning more about this.
- **Also, as required by Otterbein, note for Kent:** All groups will be required to submit a deposit of roughly 10% of their estimated cost, not to exceed \$1,000.

Request for financial support for two open community choir events in 2008

1. Fauré Requiem

3 pm, Sunday February 24, at Summit United Methodist Church, Columbus.

Directed by Leah Edmondson (University Baptist Church) and Sheena Phillips (Summit United Methodist Church / OCDA Community Choir R&S Chair)

The idea is to enable people who sing in small church or community choirs, who would not generally have the opportunity to perform major works, to do so by combining with other singers. The event is open to any singers or choirs in the Columbus area (or beyond) who can come to at least 2 of the 3 Sunday rehearsals, as well as the dress rehearsal.

Combined rehearsals:

Sunday Feb 3, 1:00 pm – 2:30 pm

Sunday Feb 10, 1:00 pm – 2:30 pm

Sunday Feb 17, 1:00 pm – 2:30 pm

Saturday Feb 23, 3:00 pm – 5:00 pm

Funding requirements

Fees for organist, violin solo, harpist, and horn players (c. \$1000)

Participating churches will contribute to these costs, but a few hundred extra dollars would be helpful. (Collection proceeds will go to Neighborhood Services Initiative, which provides food and clothing to low income people in the area.)

Request to OCDA Board: \$400

Request for financial support for two open community choir events in 2008

2. Missa Luba

7 pm, Friday June 6, at First Congregational Church, Columbus

Directed by Jennifer Bell and Sheena Phillips

(Artistic Co-Directors of the Columbus Women's Chorus)

This performance will close a Columbus Arts Festival concert that will also include performances by Upper Arlington Community Orchestra and First Congregational Choral Society. Participation in *Missa Luba* will be open to anyone in the Columbus area (or beyond). Participants so far include the Columbus Women's Chorus and the Dublin Singers, with interest from the International Ensemble of the Columbus Children's Choir. The aim is to assemble a really good crowd of community singers, and add plenty of noise from drums.

Combined rehearsals:

Monday May 19, 7:00 pm – 9:00 pm

Tuesday May 27, 7:00 pm – 9:00 pm

Sunday June 1, 2:00 pm – 3:30 pm (dress rehearsal)

Monday June 2, 7:00 pm – 9:00 pm

Funding requirements

We'd like to pay our tenor soloist (Mike Robertson), lead drummer (Matt Walicke from Findlay), and artistic directors, and also help defray music costs of the main groups participating.

Estimated costs: \$2045

\$ 600 (tenor and lead drummer)

\$ 600 (artistic directors)

\$ 695 (music costs for 100 people)

\$ 150 (rehearsal space rental)

Columbus Women's Chorus will also apply to GCAC (Franklin County Neighborhood Grants program) for a grant contribution.

Request to OCDA Board: \$600